



PDFs of most TD Auto Finance (TDAF) proprietary forms are available on tdafdealer.com

REQUIRED

- RouteOne Decision Details page or DealerTrack application status page (**PLACE ON TOP OF EACH DEAL**)
- Original Retail Installment Contract
- Copy of vehicle title and/or proof of application for same
- Vehicle Invoice (new vehicles), Bookout Sheet (used vehicles)
- Completed and signed Credit Application (**RouteOne, DealerTrack, TDAF 84-291-2483**, or other accepted - Refer to Accepted Credit Applications (84-291-8624))

CREDIT CONDITIONS STIPULATED (See Program Guide or Retail Credit Reference Guide for more details)

- Proof of residence
- Proof of income
- References List (as directed by Retail Credit)
- Copy of dealer installed equipment

STATE SPECIFIC REQUIRED

- Arkansas:** Waiver of Purchaser's Right to Sue (optional) TDAF 84-291-7912
- California:** Foreign Language Form, if deal was not negotiated in English. For a copy of the California Language Law Dealer Notice refer to TDAF 84-291-8798.
- Colorado:** (if GAP financed) Copy of GAP Cancellation form provided to Customer - Refer to Accepted Colorado GAP Cancellation Forms TDAF 84-291-8626
- Colorado:** (if GAP financed on Bradford 649) GAP Disclosures - Colorado TDAF 84-291-8604
- Illinois:** (if GAP or other non-credit insurance financed on Illiana contracts) GAP and Other Optional Insurance Disclosures TDAF 84-291-8603 GAP. May also refer to the Accepted GAP Illiana Providers TDAF 84-291-8726.
- Oklahoma:** (if GAP or other non-credit insurance financed on American Bank Systems 03 0806 5) GAP and Other Optional Insurance Disclosures TDAF 84-291-8603
- Vermont:** Vermont Disclosure must be attached to every VT Retail Installment Contract

CONDITIONALLY REQUIRED

- Notice to Co-Signer (if co-buyer(s) on contract and all parties are not on the title):
We accept any form in most states; however, please note the exceptions below by state:

STATE	TDAF FORM	LAW FORM
California	84-291-8601	LAW 177-TRAN; LAW 177L-TRAN; LAWCA-177TRAN-R; LAW 177; LAWCA-177; LAWCA-177-R
Colorado	84-291-4246	LAW LDJ-177; LAW 177; LAW 177-U
Iowa	84-291-7307	LAWIA-177
New York	84-291-4067	LAWNY-177
South Carolina	84-291-7307	LAWSC-177
Texas	84-291-7913	LAWTX-177
North Carolina	84-291-7913	LAWNC-177
Pennsylvania	84-291-7913	LAWPA-177; CAFR-LAWPA-177

- Copy of policy for any type of insurance or ancillary product, if applicable (e.g., GAP, Credit Life, Service Contract, etc.)
- Authorization to Conduct a Credit Investigation (if specified in Accepted Credit Applications (84-291-8624))
 - TDAF 84-291-6846
 - TDAF (Non-ARB) 84-291-8619

Check tdafdealer.com for the most recent version of this checklist and forms listed on this checklist

SHIP DEAL PACKAGES

All deal packages must be shipped to TD Auto Finance via a method that can be tracked (FedEx, UPS, etc.). Packages received via regular mail will NOT be accepted.

SHIP TO ADDRESS:

FedEx Packages:

TD Auto Finance
4054 Willow Lake Blvd.
Suite 2078
Memphis, TN 38153

UPS/USPS/Other Packages:

TD Auto Finance
3268 Progress Way
Suite 2078
Wilmington, OH 45177

DEAL COVER SHEET

Each deal requires a cover sheet from either RouteOne or DealerTrack. Please include the cover sheet as the top document for each contract package. This will ensure the deal is accurately identified in our system.

Print **RouteOne** Cover Sheet

- * Select "Print Decision Details" from the RouteOne Deal Summary Screen on every deal for the appropriate customer.

Print **DealerTrack** Cover Sheet:

- * On the App Status tab, select TD Auto Finance in the Lender Status column for the appropriate customer. Click the "Print Decision (Barcoded)" button at the bottom of the screen.

APPLICATION TRACKING

Check RouteOne, DealerTrack or TDAF Connect for your deal status updates:

Deals in Held Status:

If the deal is in the "Held" Status, it is in the process of being reviewed and may require additional information. Any stipulations preventing the deal from cashing will be listed. If a form or document is missing, fax the necessary information to (877) 383-4343 with a fax coversheet that includes a clear and legible credit application ID. Coversheet examples include the "Trailing Mail Cover Sheet" and the RouteOne or DealerTrack decision details. Please note that coversheets that are not legible could result in funding delays.

To print the deal-specific "Trailing Mail Cover Sheet":

-Go to TDAF Connect.....

- On the Home Page under the Activity Monitors section, click on the Contracts Held link
- View the list of customer names, addresses and vehicle descriptions for contracts being held
- Check the box next to the vehicle description and select "Print Trailing Mail Cover"
- Click Print Preview